

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
DECEMBER 8, 2015**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, December 8, 2015, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on November 24, 2015 and the minutes of the special meeting held on November 24, 2015. Thereafter, a motion was made by Timothy Bell and seconded by Mayor Seitz to approve both sets of minutes. Motion carried 3-0.

CLAIMS

Board members reviewed the claims from November 6, 2015 through December 3, 2015. Thereafter, a motion was made by Mayor Seitz and seconded by Timothy Bell to approve the claims as presented. Motion carried 3-0.

PROCLAMATION

Mayor Seitz read a proclamation from the State of Indiana proclaiming December 11, 2015 as Indiana Statehood Day. December 11, 2015 begins Indiana's bicentennial year.

STRAWBERRY FESTIVAL

Joe Cozza, president of the Jasper Lions Club, asked permission to reserve the Buehler Plaza area and shelter houses #1 and #2 on Sunday, May 22, 2016 from 9:00 a.m. to 5:00 p.m. for the annual Strawberry festival.

A motion was made by Timothy Bell and seconded by David Prechtel to allow the Jasper Lions Club Strawberry Festival on May 22, 2016. Motion carried 3-0.

OLD JASPER DAY

Nancy Eckerle, representing the Jasper Chamber of Commerce and ROJAC, asked permission to use the river walk, plaza area, and gazebo on May 22, 2016 for Old Jasper Day events. She asked to use the gazebo at no charge.

A motion was made by Mayor Seitz and seconded by David Prechtel to permit ROJAC to have Old Jasper Day on May 22, 2016 and use the gazebo at no charge. Motion carried 3-0.

STREET CLOSURE

City Engineer Chad Hurm asked permission to close 13th Street from St. Charles Street to Altmeyer Drive for three days probably starting this week while they work on the Worrell Drive storm sewer project.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the closure of 13th Street at the Worrell Drive intersection as needed. Motion carried 3-0.

DETECTIVE POSITION

Police Chief J. Michael Bennett asked permission to have the personnel/safety/loss control director open up the detective sergeant position internally for interviews in order to replace Rick Chambers when he retires February 4, 2016.

A motion was made by Mayor Seitz and seconded by David Prechtel to permit the position to be opened internally. Motion carried 3-0.

LAPTOPS

Police Chief J. Michael Bennett asked permission to purchase twelve laptop computers for the mobile units from Matrix Integration for \$12,994.20. Matrix has the Indiana QPA. Bennett said the current laptops are five years old.

A motion was made by Mayor Seitz and seconded by Timothy Bell to take the quote from the QPA and award to Matrix. Motion carried 3-0.

JUNK COMPUTER

Director of Community Development and Planning Darla Blazey asked permission to junk asset #102329, a Dell Inspiron all-in-one computer. This computer is not repairable and has been replaced with a laptop.

A motion was made by Timothy Bell and seconded by David Prechtel to junk asset #102329. Motion carried 3-0.

REFUSE TRUCK QUOTES

Street Commissioner Raymond Eckerle said he sought quotes for a 2016 rear loading refuse/yard waste truck. There was no trade in. City Attorney Renee Kabrick opened the following quote:

Best Equipment Co. Inc \$87,789.50
Pyramid Equipment--sent letter stating they could not find a 2016 chassis

Eckerle recommended approving the quote subject to it meeting the specifications.

A motion was made by David Prechtel and seconded by Timothy Bell to permit the purchase of a refuse truck from Best Equipment for \$87,789.50 pending review by the street department. Motion carried 3-0.

ANNUAL SUPPLY BIDS FOR 2016

At the November 24, 2015 special meeting, the board moved to take all bids for 2016 supplies under advisement.

Street Commissioner Raymond Eckerle said the street department reviewed all bids received for Items #1-8 and made the following recommendations:

ITEM #1A CRUSHED STONE FOB CITY STOCKPILE = Mulzer Crushed Stone

ITEM #1B CRUSHED STONE FOB SUPPLIERS STOCKPILE = Cave Quarries

ITEM #2 BITUMINOUS MATERIALS = J.H. Rudolph

ITEM #3 BITUMINOUS PATCHING MATERIAL = Cave Quarries & J.H. Rudolph

ITEM #4 CONCRETE PAVING MATERIAL = Rivertown Construction, LLC

ITEM #5 CONCRETE & FLOWABLE FILL = Central Concrete Supply & IMI Southwest

ITEM #6 GASOLINE REGULAR UNLEADED (20,000 gallons or less) = Synenergy Partners, LLC

ITEM #7 DIESEL FUEL (25,000 gallons or less) = Ackerman Oil Co.

ITEM #8 GAS & DIESEL (supply 500 gallons or less @ location in Jasper) = Ackerman Oil Co.

ITEM #9 TOWING OF ILLEGALLY PARKED & ABANDONED VEHICLES

Since the bid from Ruxer Ford said they would pay the City \$10 per tow, City Attorney Renee Kabrick said the City needs to investigate the matter and make a recommendation at the next meeting.

ITEM #10 SIDEWALK REPLACEMENT PROGRAM = City Engineer Chad Hurm recommended accepting the bid from Ralph Schroering Construction.

A motion was made by Mayor Seitz and seconded by David Prechtel to adopt the supply bids for Items #1A and #1B through Item #8 and Item #10 as recommended per item number listed above. Motion carried 3-0.

TREE/RUBBISH GRINDING QUOTES

At the November 24, 2015 meeting, the quote from Brewer Farms for \$15,550 for the grinding of 5,188 cubic yards of tree limbs and light yard waste at the Resource Recovery site and a unit price of \$1.52 per cubic yard was accepted.

Street Commissioner Raymond Eckerle said the quote from Brewer Farms met the specifications.

JUNK COMPUTERS

Street Commissioner Raymond Eckerle asked permission to junk two old computers that have been replaced. They are asset #102021, an Intel Core 2 computer and asset #101980, a Dell 1519 Desktop computer.

A motion was made by Timothy Bell and seconded by David Prechtel to remove asset numbers 102021 and 101980 from the asset listing and destroy. Motion carried 3-0.

STREET CLOSURE

Street Commissioner Raymond Eckerle asked permission to close 25th Street at 25th Street and Cathy Lane for storm sewer repair. A date to do the work has not been determined.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the street department to close 25th Street at Cathy Lane for storm sewer repair. Motion carried 3-0.

DUBOIS STRONG AGREEMENT

City Attorney Renee Kabrick asked the board to enter into an annual agreement with Dubois Strong for 2016. Kabrick said the agreement is for approximately \$50,000 and the scope of services remains the same.

A motion was made by Mayor Seitz and seconded by Timothy Bell to approve the agreement with Dubois Strong. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:40 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 22nd day of December, 2015.

Mayor Terry Seitz
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer